

THE CITY OF KNOXVILLE

# CIVIL SERVICE JOB ANNOUNCEMENT

Civil Service Department, Suite 569, City County Bldg, 400 Main Street, Knoxville, TN 37902 (865) 215-2106. Web: [www.cityofknoxville.org](http://www.cityofknoxville.org)

9002

## Crossing Guard

(Entry-Level and Promotional)

**DRUG TESTING IS REQUIRED**

**THIS IS A SEASONAL, EVENT-RELATED POSITION EXEMPT FROM CIVIL SERVICE STATUS.**

**WORK HOURS:** Typical work hours are 7:00 a.m. - 8:00 a.m. and 2:00 p.m. - 3:00 p.m. Monday through Friday.

**PAY RATE:** The pay rate for Crossing Guard is **\$20.00/event** which equals **\$40.00/day**. *The City of Knoxville requires as a condition of employment that all newly employed individuals, former employees that have been re-hired, or employees promoted to a new classification will receive their paychecks by way of automatic direct deposit.*

**APPLICANTS MUST SUBMIT AN OFFICIAL ONLINE APPLICATION FOR CONSIDERATION.** The City of Knoxville only accepts online applications. To apply, go to [www.cityofknoxville.org](http://www.cityofknoxville.org). If you need assistance submitting an application, you may visit the Civil Service office at the address listed above.

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### JOB DESCRIPTION:

Crossing Guards are responsible for working the school zones within the City limits in the mornings and afternoons in order to assist children in crossing the streets. This includes controlling and directing motor vehicles and pedestrian traffic in helping individuals to safely cross streets and intersections; controls the flow of traffic in order to prevent congestion; reports traffic violations to superiors; records license numbers of vehicles which violate school zone traffic regulations.

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### MINIMUM REQUIREMENTS

Unless stated otherwise, applicants must possess and/or meet the following minimum requirements prior to the application deadline:

- Ability to deal tactfully and courteously with the public.
- Ability to enforce established regulations.
- Ability to read and write.
- Knowledge of traffic regulations related to school zones, crosswalks, parking, yielding right-of-way, etc.

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### EXAMINATION

No formal selection procedure exists for this classification. Applicant names will be forwarded to the Knoxville Police Department for consideration until all vacancies are filled.

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A detailed position description is available for review upon request in the Civil Service Department.

*Note: Background checks will be conducted.*

**AN EQUAL OPPORTUNITY EMPLOYER/DRUG FREE WORKPLACE**

**The City of Knoxville does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, veteran status, disability, gender identity, genetic information, or sexual orientation in employment opportunities.**